

# COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT

**MINUTES OF Regular board meeting  
Monday August 17, 2020 This meeting  
was conducted via teleconference in compliance with the Social Distancing protocol for  
the purposes listed below.**

- 1) President Larry Hull called the meeting to order at 6:08 p.m.
- 2) Quorum was present with Larry Hull, David Davenport, Rob Johnson, Jensie Madden and David Heier in attendance.  
Absent: Dr. Larry Sunn.
- 3) Public Comment: No public comment, Larry Hull welcomed two visitors in attendance.
- 4) Discussion and Consideration of Approval of Consent Agenda; Larry Hull stated that the Financial Transactions records will need to be signed at the next in person meeting by each Member in attendance, for both 2<sup>nd</sup> and 3<sup>rd</sup> Quarters.
  - A) Board Meeting Minutes, June 15, 2020;
  - B) Financial Statement and Expenditures for the Second Quarter, 2020;David Davenport Moved to approve the Consent Agenda and David Heier seconded. Motion passed, 5 ayes, zero nays.
- 5) Discussion and Consideration of Re-Adopting existing District Policies;
  - A) Code of Ethics: H.L. Saur discussed the section "Qualification of Directors", Subsection B, which states that upon a Board vacancy, the position to be filled by the Board within 60 days. In fact, Board Members must be appointed by the County Commissioner. Rob Johnson moved to delete Subsection B, and re-designate Subsection C as the new Subsection B. Jensie Madden seconded, motion passed, 5 ayes, zero nays.
  - B) Professional Services Policy – no discussion
  - C) Financial Management Policies & Procedures – no discussion;David Davenport moved to accept re-adoption of Professional Services Policy, Financial Management Policies and Procedures, and Code of Ethics, as modified. Jensie Madden seconded, motion passed 5 ayes, zero nays.
- 6) Discussion and Consideration of District Rules modifications and advancing to Public Hearing posting;
  - A) Consider revisions to District Rules 11.2, 11.2(1), 11.2(2), 11.2(3)b-d
  - B) Consider revisions to District Rule 9.4 Penalty Schedule
  - C) Consider revisions to District Rules 5.3 and 5.4Jensie Madden stated the reason for this revision to rules is to be a more significant deterrent to rules violations. Rob Johnson moved to accept the draft of Revisions to Rules as presented regarding the rules listed above, and for submission of revisions to the Public Hearing process and posting requirements. Jensie Madden seconded, motion passed 5 ayes, 0 nays. Board confirmed motion passed regarding all presented rules revisions under District Rules 5, 9, and 11.
- 7) Discussion and Consideration regarding establishing a Board Designated Reserve Fund for items such as, but not limited to, the District's future office space requirements, future contract labor, aquifer protection, and other liquidity needs as designated by the Board;  
Mr. Hull made a proposal to formally designate specific funds by Board action for the purposes stated above. Rob Johnson suggested a notation on financial report Cash Balance to explain future expenses are anticipated to be much greater than to-date as the District is early in development. Larry Hull tabled any motion at this time, pending development of a statement of designated funds notation to be reviewed at next meeting.
- 8) Discussion and Consideration of Board Action to Waive Late Fees for First Quarter 2020 reporting and payments, due to the restrictions in connection with Covid-19 (Executive Order GA-08, expired 4/3/2020), Reference Chapter 11., Fees, 11.1, Administrative Fees, (2) Late Fees;

Discussion and agreement that any Late Waiver should not be continued to future quarters. All Board members agreed action from prior meeting allowed waiver of first quarter Late Fees.

- 9) Discussion and Consideration of the Comal County Engineer's Office Proposed Revisions to County Subdivision Rules and Regulations; Consider recommendations to submit to Comal County Commissioners Court related to the District in Section IV, Platting subsection 25 (pages 14-19);  
Board discussion and consideration of any comments to the Comal County Engineer's Office regarding their rules that pertain to groundwater districts.
- 10) Manager's Report;
  - A) Report on current State Audit. Valerie Posladek presented update on progress of State Audit. Anticipated to be wrapped up by December.
  - B) Power Point Report on drought conditions, precipitation patterns and monitoring wells; H.L. Saur presented past 90 day Observed Precipitation, Change in Observed Precipitation, Departure from Normal, and USGS Drought Monitor, and comparison of monitored wells prior period to current.
  - C) Reported non-exempt groundwater usage for the first and second quarters of 2020 was 1,689,200,938 gallons. Reported usage in 2020 for GMA 9 has been 585,068,006 gallons, 1,795.51 acre-feet used from MAG of 10,076 acre-feet.  
Reported usage in 2020 for GMA 10 has been 1,104,132,932 gallons, 3,388.46 acre-feet used from MAG of 29,284.  
Report on the number of well authorizations since second quarter meeting; Domestic (23) Non-Exempt < than 25,000 gpd (1) Non-Exempt > than 25,000 (1) Variance (4). Well that was test pumped to produce > than 25,000 gpd has a steel plate welded 360 degree until the engineer paperwork is completed. Board discussion in relation to exempt or non-exempt rules and metering requirement: capability vs. equipped and determined law needs to be reviewed.  
Discussion of variances and plugging activity to be determined after Public Hearing.
  - D) Report on Web activity; Valerie Posladek discussed hits to website, including conservation/rainwater pages.
- 11) Next meeting date is scheduled for Monday, October 19, 2020 at 6 p.m. Location or Virtual to be determined.
- 12) Jensie Madden moved to adjourn meeting, second by Larry Hull, meeting adjourned at 7:31 p.m.