

COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT

MINUTES of First Quarter 2021 Board Meeting Wednesday March 10, 2021

This meeting was conducted via teleconference in compliance with the Governor's Executive Order and DSHS Covid-19 Social Distancing protocol and directly followed Public Rulemaking Hearing. The meeting was recorded as required by the Texas Open Meetings Act.

- 1) President Larry Hull called meeting to order at 6:04 p.m. and declared a quorum, with the following Board members in attendance: Larry Hull, David Davenport, David Heier, Jensie Madden, Robert Johnson and Larry Jackson.
- 2) Larry Hull introduced and welcomed Larry Jackson, representing Precinct 3, appointed by Comal County Commissioner's Court to fill the unexpired term of Stuart Hansmann that expires August 2023 and verified that Mr. Jackson has been properly sworn in.
- 3) Public Comment: Mr. Ron Walton, Edwards Aquifer Authority Board member representing District 9, commented on the EAA and San Antonio Water System's next generation of work together to purchase land in recharge zones, with recent extension of funding to not only include Bexar County, but Comal County, as well. Additionally, the EAA is developing a site to contain an Outdoor Education Center in west San Antonio and a research station at the Bexar-Comal County line for research, education, and groundwater conservation resources.
- 4) Discussion and Consideration of Approval of Consent Agenda;
 - A) Board Meeting Minutes, October 19, 2020;
 - B) Public Hearing Minutes, October 19, 2020;
 - C) Financial Statement and Expenditures for the Fourth Quarter, 2020;David Davenport moved to accept the Consent Agenda, Jensie Madden seconded, and motion passed 6 ayes, zero nays.
- 5) 2020 Budget was reviewed for final actuals to budgeted, with an adjustment to the Mileage line items, as Construction mileage was more than anticipated while other mileage categories were below budget. Rob Johnson moved to approve Budget adjustment as presented, David Davenport seconded and motion passed 6 ayes, 0 nays.
- 6) Final State Auditor's Report (2019 audited) was presented, reviewed, and discussed. The Report shows the district complied with 10 (91%) of 11 applicable statutory requirements tested. The Risk Rating assigned to the district was Low, meaning "issues identified do not present significant risks or effects that would negatively affect the audited entity's ability to effectively administer the programs/functions audited". The Management Plan goals statutory requirement was rated "Partial Compliance", as two procedural items were found deficient. The goal actions were completed but were not formally reported on in detail, per the Auditor's required written format. Rob Johnson moved to accept the Audit Report as reviewed, Dave Heier seconded and motion passed 6 ayes, 0 nays.
- 7) The 2020 Annual Report of the Comal Trinity Groundwater Conservation District was presented, reviewed, and discussed. Jensie Madden moved to adopt the Annual Report format and content as complying with Statutory requirements for documenting Management Plan achievements, and as corrective action for the "Partially Complied" items identified in the State audit. Larry Jackson seconded, and motion passed 6 ayes, 0 nays.

8) Dave Heier reported on GMA-10 meetings he attended (11/19/2020, 12/08/2020, 01/25/2021 and 03/09/2021) for the Desired Future Conditions Report process the GMA is undergoing. In addition to the GMA planning, GMA-10 presented Resolution 2020-1208 for Barton Springs Edwards Aquifer CD boundary change (portions to Hays Trinity and Travis County GCDs – Edward Aquifer geologic boundary match). Similar resolutions had been presented at the 12/14/2020 GMA-9 meeting (attended by General Manager, H.L. Saur). Those resolutions passed by majority at GMA-9 meeting 01/25/2021 by member majority (attended by General Manager, H.L. Saur). CTGCD abstained from the votes, as no Board meeting had occurred between presentations of resolutions and vote. The Resolution passed by majority GMA-10 members. Dave Heier moved to accept Resolution 2020-1208 boundary change on GMA-10., Rob Johnson seconded. Resolution accepted, 6 ayes, 0 nays.

H.L. Saur, General Manager, discussed the timelines for the GMA DFC planning. Next meetings (GMA-9 on March 22, 2021 and GMA-10, April 20, 2021) GMA representatives are to adopt the proposed DFCs. Then each will have to be posted publicly and each GCD will hold a 90-day comment period.

9) H.L. Saur, General Manager’s Quarterly Report:

A) Report on drought conditions, precipitation patterns and monitoring wells: Comal County is currently in moderate to severe drought. Rainfall observed was 0.5” to 2” over county during period, and departure from normal was between -0.5” to 2.0” below normal. Well monitoring shows downward trend on all water levels monitored by CTGCD. Upper Trinity -1.74” for 2020, Middle Trinity wells averaged -11.72, the Lower Trinity well average -0.07, and the overall average of the CTGCD monitored wells was -12.35 for the year.

B) Report non-exempt groundwater data: Groundwater usage as reported to CTGCD for 2020 was presented to the Board with acre-feet totals by GMA-9 and GMA-10 for the year. Both remained below the MAG for each GMA. Details were presented to Board and included in 2020 Annual report.

C) Report on well authorizations: In 2020, there were 168 well drillings and plugging authorized, with 19 not completed by year end. Nine authorizations from 2019 were completed in 2020. Details are included in the 2020 Annual Report.

D) Report on other items of importance: The District began requiring “Pump Equipment Forms” from drillers so that it is possible to know if a well meets exemptions under our rules and Chapter 36. Since beginning this, District required some wells to be re-equipped to reduce well pumping capability, to remain non-exempt from metering and reporting (well owners were also given the option of metering and reporting).

10) Discussion and action regarding meeting dates for remaining three quarters of 2021; Future meetings scheduled for May 17, 2021, August 16, 2021, and November 15, 2021 (third Monday’s). Discussed election of officers to be done at third quarter meeting.

11) Meeting was adjourned at 6:49.

4:07 PM
02/10/21
Accrual Basis

Comal Trinity Groundwater Conservation District
Profit & Loss
January through December 2020

	Jan - Dec 20
Income	
CTGCD Income	
Authorization Fee	
Boring a New Exempt Well	
Domestic Well	47,600.00
Livestock Well	1,600.00
Total Boring a New Exempt Well	49,200.00
Boring a New Nonexempt Well	
Greater than 26,000 GPD	4,500.00
Less than 26000 GPD	3,200.00
Total Boring a New Nonexempt Well	7,700.00
Completion of test bore	
Greater than 26,000 GPD	1,200.00
Less than 26,000 GPD	300.00
Total Completion of test bore	1,500.00
Plugging a well	2,800.00
Test Bore	600.00
Variance to a Rule request	6,600.00
Total Authorization Fee	69,400.00
Dividends & Interest	
TRB - Certificate of Deposit	1,033.46
GVTC	252.86
Texas Regional	6,086.65
Total Dividends & Interest	7,372.97
Late Fees and Fines	
Production	599.72
Total CTGCD Income	322,232.19
Total Income	322,232.19
Gross Profit	322,232.19
Expense	
CTGCD Expenses	
Administrative Services	
Audit/Accounting	4,000.00
Computer & Expenses	592.76
Memberships and Subscriptions	1,080.00
Insurance/Bonds	1,724.84
Monitoring Equipment	1,036.00
Office Supplies	433.67
Postage and Delivery	83.60
Printing and Reproduction	46.60
Public Notices	472.00
Telephone and Internet	
Cell Phone	1,604.46
Internet Charges	679.26
Long Distance Charges	171.62
Telephone Service Charge	549.21
Total Telephone and Internet	3,204.55
Travel and Meals	27.00
USPS Box Rental	92.00
Website Hosting	179.46
Total Administrative Services	12,962.48
Operating Expense	
Contracted Labor	69,308.64
Comal County Escrow Account	60.00
Intralocal Agreement	1,369.50
Materials for Operation	230.00
Mileage	
Construction	5,568.93
CTGCD Admin.	518.45
Well Monitoring	113.29
Mileage - Other	14.38
Total Mileage	6,214.95
Total Operating Expense	77,183.09
Total CTGCD Expenses	90,145.57
Total Expense	90,145.57
Net Income	232,086.62

12:02 PM

02/10/21

Accrual Basis

Comal Trinity Groundwater Conservation District

Balance Sheet

As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking - TRB 1356443	643,387.49
Total Checking/Savings	643,387.49
Accounts Receivable	
Accounts Receivable	68,350.35
Total Accounts Receivable	68,350.35
Total Current Assets	711,737.84
TOTAL ASSETS	<u><u>711,737.84</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	479,651.22
Net Income	232,086.62
Total Equity	711,737.84
TOTAL LIABILITIES & EQUITY	<u><u>711,737.84</u></u>

Approved 17 Mar

12:00 PM

Comal Trinity Groundwater Conservation District Profit & Loss

02/10/21

October through December 2020

Accrual Basis

	Oct - Dec 20
Income	
CTGCD Income	
Authorization Fee	
Boring a New Exempt Well	
Domestic Well	10,000.00
Livestock Well	400.00
Total Boring a New Exempt Well	10,400.00
Boring a New Nonexempt Well	
Greater than 25,000 GPD	4,500.00
Less than 25000 GPD	800.00
Total Boring a New Nonexempt Well	5,300.00
Plugging a well	0.00
Test Bore	300.00
Variance to a Rule request	900.00
Total Authorization Fee	16,900.00
Dividends & Interest	
GVTC	61.92
Texas Regional	1,997.07
Total Dividends & Interest	2,058.99
Late Fees and Fines	
Production	202.37
	67,952.64
Total CTGCD Income	87,114.00
Total Income	87,114.00
Gross Profit	87,114.00
Expense	
CTGCD Expenses	
Administrative Services	
Computer & Expenses	15.81
Memberships and Subscriptions	1,080.00
Insurance/Bonds	208.00
Office Supplies	130.28
Postage and Delivery	55.00
Printing and Reproduction	25.60
Telephone and Internet	
Cell Phone	269.39
Internet Charges	179.88
Long Distance Charges	37.03
Telephone Service Charge	135.03
Total Telephone and Internet	621.33
Total Administrative Services	2,136.02
Operating Expense	
Contracted Labor	19,591.94
Comal County Escrow Account	60.00