



AGENDA
COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT
Monday, November 17th, 2025
9850 FM 311, Spring Branch, Texas 78070
(Curtis W. Bremer Emergency Services #4 Building 6)

NOTICE is hereby given that the CTGCD Board of Directors will meet in regular session on Monday, November 17th, 2025, at 5:30 p.m. at 9850 FM 311, Spring Branch, Tx 78070. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof.

Agenda of the Regular Session of CTGCD Board of Directors:

1. Call to Order.
2. Declare a Quorum.
3. Pledge of Allegiance.
4. Introduction of newly appointed Board Member Ron Harris. He will serve as the representative for Precinct 4.
5. General Introductions.

Workshop Agenda:

1. Public Comment: Each person's comments will be limited to three minutes. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Directors and no formal action, discussion, deliberation, nor comment will be made by the Board of Directors.
2. Discuss the Districts Water Well Authorization and Construction Permit Approval Process.

Agenda of Regular Session Continued:

6. Discussion and Consideration of Approval of Consent Agenda. (Note: These items may be considered and approved as one motion. Directors may request any consent agenda item to be moved to the full agenda for consideration and possible approval as a separate item of Regular Business.)
 - a. Board Meeting Minutes, August 18, 2025.
 - b. Financial Statements and Expenditures for the Third Quarter 2025.
7. Discuss and Consider Approval of CTGCD Employee Handbook.
8. Discuss and Consider Approval of CTGCD 2026 Budget.
9. Discuss and Consider action on a resolution related to the annexation of Comal County, parcel #83163 into the Trinity Glen Rose GCD.
10. Discuss and Consider Approval of CTGCD applying for a grant from the TWDB with assistance from the Bureau of Economic Geology.



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11. Discuss and Consider Approval of the GMA-10 Amendment to the ILA funding for the DFC Modeling.
12. Discuss and Consider Approving budget adjustment and moving funds from Administrative mileage.
13. General Manager's and District Activities Report:
 - a. Report on prior quarter drought conditions, precipitation patterns and monitoring wells.
 - b. Report on prior quarter non-exempt groundwater data.
 - c. Report on prior quarter well authorizations.
 - d. Report on other items of importance.
 - e. Report on CTGCD activity in support of water conservation and rainwater harvesting education.
Standing Committee Reports:
Hiring; Hull
Audit; Jackson
Rules Policies & Procedures; Lock
Management Plan; DiPasquale
Recognition Program; DiPasquale.
 - f. Report on most recent GMA 9 meetings (October 21st, 2025, Attended by Haack).
 - g. Report on most recent GMA 10 meeting (October 28th, 2025, Attended by Jackson and Haack).
14. Adjourn to Closed Executive Session Pursuant to Government Code Section 551.074 – Deliberation of Personnel Matters.

Resume Regular Agenda:

15. Pursuant to Executive Session: Discussion and possible action regarding Personnel Matters.
16. Discussion and action regarding meeting date and agenda items for next regular board meeting and adjourn.

The Comal Trinity Groundwater Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodation and equal opportunity for effective communications will be provided upon request. Please contact the District Representative at 830.885.2130 at least 24 hours in advance if accommodation is needed.

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for purposes of consulting with its attorneys, Section 551.072 - deliberating about real property, Section 551.073 - deliberating about gifts and donations, Section 551.074 -deliberating about personnel matters and Section 551.076 – deliberating about security devices to discuss matters as Executive Session matters in this agenda.

This Agenda is posted as required under Tex. Gov. Code Section 551.041 outside the Comal Trinity Groundwater Conservation District office. I, Carl Haack, hereby certify that I posted this Agenda and Public Notice of this meeting on the Comal Trinity Groundwater Conservation District's website at 12:01 p.m. on

12th November 2025, which is at least three business days before the scheduled time of the meeting.



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Carl Haack, General Manager

Profit and Loss

Comal Trinity Groundwater Conservation District

July-September, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
CTGCD Income	
Authorization Fee	
Boring a New Exempt Well	
Domestic Well	9,600.00
Livestock Well	400.00
Total for Boring a New Exempt Well	\$10,000.00
Boring a New Nonexempt Well	
Less than 25000 GPD	400.00
Total for Boring a New Nonexempt Well	\$400.00
Completion of test bore	
Greater than 25,000 GPD	900.00
Total for Completion of test bore	\$900.00
Variance to a Rule request	600.00
Total for Authorization Fee	\$11,900.00
Late Fees and Fines	120.86
Production	69,236.05
Total for CTGCD Income	\$81,256.91
Non-Operating Income	
Dividend Income	26.98
Interest	10,530.18
Total for Non-Operating Income	\$10,557.16
Total for Income	\$91,814.07
Cost of Goods Sold	
Gross Profit	\$91,814.07
Expenses	
Non-Operating Expense	
Intralocal Agreement	
Well Logging Equipment	17.03
Total for Intralocal Agreement	\$17.03
Total for Non-Operating Expense	\$17.03
Operating Expenses	
Memberships and Subscriptions	0.22
Mileage Reimbursement	
Administrative Mileage	7.00
Construction	545.30
CTGCD Business & Meetings Mileage	51.80
Well Monitoring, Logging, Camera Mileage	222.60
Total for Mileage Reimbursement	\$826.70

Profit and Loss

Comal Trinity Groundwater Conservation District

July-September, 2025

DISTRIBUTION ACCOUNT	TOTAL
Office Productivity Software	427.74
Payroll Expenses	
Payroll Subscription Fees	243.06
Taxes	1,594.22
Wages	20,386.59
Total for Payroll Expenses	\$22,223.87
Telephone and Internet	
Cell Phone	285.33
Internet Charges	239.85
Telephone Service Charge	159.21
Total for Telephone and Internet	\$684.39
Website Hosting & Domain Name	376.71
Well Monitoring Expense	
Well Monitoring Hardware	3,018.57
Total for Well Monitoring Expense	\$3,018.57
Total for Operating Expenses	\$27,558.20
Total for Expenses	\$27,575.23
Net Operating Income	\$64,238.84
Other Income	
Other Expenses	
Net Other Income	
Net Income	\$64,238.84

Balance Sheet

Comal Trinity Groundwater Conservation District

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
TRB C1**6443	392,882.63
TRB C2**4230 PR	3,442.44
TRB S1**3251 CD	557,772.81
TRB S2**8656 CD	439,891.45
Total for Bank Accounts	\$1,393,989.33
Accounts Receivable	
Accounts Receivable	60,884.04
Total for Accounts Receivable	\$60,884.04
Other Current Assets	
Pre-Paid Expense	614.27
Undeposited Funds	0.00
Total for Other Current Assets	\$614.27
Total for Current Assets	\$1,455,487.64
Fixed Assets	
Equipment	
Accumulated Depreciation	-4,752.34
Equipment Original Cost	15,413.00
Total for Equipment	\$10,660.66
Total for Fixed Assets	\$10,660.66
Other Assets	
Total for Assets	\$1,466,148.30
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total for Accounts Payable	\$0.00
Credit Cards	
Other Current Liabilities	
Customer Prepayment/Overpayment	0.00
Payroll Liabilities	\$117.03
Federal Taxes (941/944)	0.00
Federal Unemployment (940)	0.00
TX Unemployment Tax	-117.03
Total for Payroll Liabilities	\$0.00
Total for Other Current Liabilities	\$0.00

Balance Sheet

Comal Trinity Groundwater Conservation District

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for Current Liabilities	\$0.00
Long-term Liabilities	
DFC Planning Cycle Reserves	
GMA-10 Reserves	16,775.64
GMA-9 Reserves	23,035.40
Total for DFC Planning Cycle Reserves	\$39,811.04
Total for Long-term Liabilities	\$39,811.04
Total for Liabilities	\$39,811.04
Equity	
Retained Earnings	1,270,181.19
Net Income	156,156.07
Total for Equity	\$1,426,337.26
Total for Liabilities and Equity	\$1,466,148.30