

COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT
MINUTES of Regular Meeting of the Board of Directors

NOTICE was given that a Regular board would be held on Tuesday August 10, 2021, at 6:00 PM. This meeting was conducted on-line in compliance with the Governor's Executive Order regarding Section 418.016 of the Government Code to suspend certain requirements of the Texas Open Meetings Act considering the ongoing Covid pandemic.

- 1) President Larry Hull called the meeting to order at 6:01 p.m., immediately followed by the Pledge of Allegiance
- 2) Larry Hull declared a quorum with all seven board members present: Larry Hull, Rob Johnson, Dr. Larry Sunn, David Davenport, Jensie Madden, Larry Jackson, and Connie Lock
- 3) Larry Hull introduced Connie Lock, approved by Commissioner's Court on June 10, 2021, to fill the unexpired CTGCD Board of Director's term of David Heier, representing Precinct 2, which expires July 31, 2023, and verified that she has been properly sworn in.
- 4) Larry recognized outgoing board member, Jensie Madden, and her integral role in establishing CTGCD as well as tireless service as a Board member on the CTGCD.
- 5) Public Comment: Alan Brown and Stephen Grainger recognized Jensie and CTGCD.
- 6) Discussion and Consideration of Approval of Consent Agenda:
 - A) Board Meeting Minutes, May 17, 2021;
 - B) Financial Statement and Expenditures for the second quarter 2021;David Davenport moved to accept the consent agenda; Dr. Larry Sunn seconded. No discussion and Consent Agenda passed, 7 ayes, zero nays.
- 7) Discussion and Consideration of Appointing Audit Committee; Larry Hull explained that an Audit Committee is a regulatory requirement and would answer to outside auditors if necessary. He proposed to create a two-person committee including David Davenport, Treasurer, and one other. Larry Jackson volunteered and there was no objection. Audit committee was created.
- 8) Discussion and Consideration of Re-Adopting Existing District Policies: Code of Ethics, Professional Services Policy and Financial Management Policies & Procedures. Larry Hull explained there is a regulatory requirement to annually review and re-adopt these policies. Dr. Sunn moved to approve, Jensie Madden seconded. Discussion regarding whether there were any revisions. There were no revisions. There was a request for clarification on Financial Management Policy role of Board vs. Treasurer in purchases over \$1,000. Treasurer may act without the Board, should the Board not be able to meet to approve expenses outside of the budget. Motion passed, 7 ayes, zero nays.
- 9) Presentation and Discussion of Grainger & Sunn Rainwater Harvesting Consultants website; Dr. Larry Sunn and Stephan Grainger described what they do as consultants to the public and put a request to the Board to allow linking the Grainger & Sunn Rainwater Harvesting Consultants website to the CTGCD website to further District water conservation goals. Discussion and affirmation that there would be no promoting of businesses or for-profit entities and that Grainger and Sunn would receive no monetary benefit. Rob Johnson was supportive and would like to see CTGCD website feature large organizations that collect and use rainwater. NBU and CLWSC both do or will be utilizing rainwater harvesting. Rob Johnson moved that the Grainger & Sunn Rainwater Harvesting Consultants website be linked to on the CTGCD website, Larry Jackson seconded, motion passed 7 ayes, zero nays.
- 10) The Board entered Closed Session, Pursuant to the Texas Government Code Section 551.072 & 551.074 at 6:42 p.m. to deliberate real property and personnel matters; Closed session was adjourned, and regular meeting resumed at 7:17 p.m.

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- 11) Discussion and Consideration of real property and personnel matters as result of closed session; Dr. Larry Sunn moved to increase salary of Administrative Assistant to \$2,000.00 per month effective August 1, 2021. Seconded by Jensie Madden, motion passed 7 ayes, zero nays. David Davenport moved that the board establish a committee consisting of Larry Hull, Larry Sunn, Larry Jackson in support of H.L. Saur in procuring a new office space for the water district and giving General Manager H.L. Saur authorization to pursue new office space at a rate up to \$1,800.00 per month. Seconded by Dr. Larry Sunn, motion passed 7 ayes, zero nays.
- 12) Discussion and Consideration to Establish a committee to Review Operational Policies and Procedures was tabled until next meeting.
- 13) General Manager's Report was presented by H.L. Saur
 - A) Report on GMA-9 And GMA-10 2021 DFC (Desired Future Condition) process; H.L. Saur and Valerie Posladek attended the GMA 10 meeting this same morning. The draft DFC Explanatory Report was delivered by Michael Redman, DFC Planning Coordinator for GCD review, as well as a summary of all public comments received by GMA 10, as well as the GMA 10 responses. Next meeting on September 14th is scheduled with the goal of final adoption of the DFC Explanatory Report.
 - B) Report on drought conditions, precipitation patterns and monitoring wells was presented via visual and verbal discussion by H.L. Saur.
 - C) Report on non-exempt groundwater data – 2nd quarter saw 1,070 acre-feet reported for GMA-9 with 8,082 acre-feet MAG available for the remainder of 2021. There were 2,550 acre-feet reported for GMA 10, with 24,876 acre-feet MAG available for 2021.
 - D) Report on well authorizations; there were 51 total new drilling authorizations approved for the second quarter with 10 variances required. Year to date numbers were presented also and broken down by type.
 - E) Budget To-Date review was presented by Valerie Posladek, Administrative Assistant, breaking down year to date budget and expenses vs. annual budget. One budget item was significantly over due to unforeseen public notices in newspapers for the 2022 GMA 9 and GMA 10 DFC Planning process.
 - F) Report on other items of importance; H.L. Saur discussed his recent meeting with Hays Trinity GCD and Wimberly Valley Watershed Association to test water levels and quality of various well owners. This was CTGCD public outreach and supporting an HTGCD intern research. Additionally, H.L. Saur identified another potential monitor well on one of the sites visited in north Comal County. H.L. Saur discussed recent Geothermal well approvals—12 were authorized on two authorization forms due to different “systems” requiring differing numbers of borings; there were 9 borings approved for one system with a single authorization and 3 borings authorized for a second system. Geo Cam was hired for the one Geothermal authorization to determine proper use of cement. The logging system we have the interlocal agreement with was not functional for one of the geothermal but was back in use for the second. David Davenport asked about the 4 PWS/Commercial wells and about the recently vacated position of Assistant General Manager.
- 14) General Discussion; David Davenport expressed concern for spring flow not recovering, in contrast to the recent precipitation and well monitoring report. Dr. Sunn asked if Assistant General Manager was going to be replaced soon and suggested some hiring qualifications. Larry Hull mentioned that filling the position is postponed until early 2022.
- 15) Fourth quarter meeting to be Monday, November 15, 2021, at 6 p.m. in person, depending on Covid restrictions which may or may not be in place; location to be announced. Board members expressed thank you and appreciation to Jensie Madden for her service. Larry Hull also recognized Charles Dunning from Well-Intel in the audience and mentioned data gathering, sharing, and analyzing will be developed with help from Well-Intel and other experts.

Meeting adjourned by Larry Hull at 7:45 p.m.