

AGENDA
COMAL TRINITY GROUNDWATER CONSERVATION DISTRICT
Monday February 28, 2022
9850 FM 311 Spring Branch, Texas 78070
(Curtis W. Bremer Emergency Services #4 Building 6)

NOTICE is hereby given that the CTGCD Board of Directors will meet in regular session on Monday February 28, 2022, at 6:00 p.m. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted providing time, place, date, and agenda thereof.

Agenda of the Regular Session of CTGCD Board of Directors:

- 1) Call to order.
- 2) Declare a quorum.
- 3) Pledge of Allegiance.
- 4) Introductions.
- 5) Public Comment: Each person's comments to be limited to three minutes. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Directors and no formal action, discussion, deliberation, nor comment will be made by the Board of Directors.
- 6) Discussion and Consideration of Approval of Consent Agenda. (Note: These items may be considered and approved as one motion. Directors may request any consent agenda item to be moved to the full agenda for consideration and possible approval as a separate item of Regular Business.)
 - A) Board Meeting Minutes, November 15, 2021.
 - B) Financial Statement and Expenditures for the fourth quarter 2021.
- 7) Election of Officers.
- 8) Discuss and Consider Annual Report of District Management Plan Goals and Achievements for adoption.
- 9) General Manager's Report
 - A) Report on drought conditions, precipitation patterns and monitoring wells;
 - B) Report non-exempt groundwater data;
 - C) Report on well authorizations;
 - D) Report on other items of importance.
- 10) Discuss proposed 2nd Amendment to 2021 Budget for potential Board Action.
- 11) Discuss and Adopt 2021 Auditor's report (Armstrong, Vaughan, & Associates).
- 12) Report from Board member(s) that attended the TAGD GCD Boot Camp Training and the TAGD business meeting February 8, 2022.
- 13) Appointment of GMA 9 and GMA 10 Representatives.
- 14) Report on CTGCD Board activity in support of water conservation and rainwater harvesting education.
- 15) Discuss and Consider authorization for the General Manager to post a request for candidates for the position of CTGCD Assistant General Manager.
- 16) Discuss and Consider Appointment of Committee members:
 - A) Hiring Committee
 - B) Management Plan Review Committee (5 years ends March 2023)
 - C) Rules, Policies & Procedures Committee (to include policies on board member attendance at training and meetings, including the TAGD business meeting).
 - D) Audit Committee
- 17) Discussion and action regarding meeting date and agenda items for next meeting and adjourn.

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The Comal Trinity Groundwater Conservation District is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the District Representative at 830.885.2130 at least 24 hours in advance if accommodation is needed.

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for purposes of consulting with its attorneys, Section 551.072 - deliberating about real property, Section 551.073 - deliberating about gifts and donations, Section 551.074 -deliberating about personnel matters and Section 551.076 – deliberating about security devices to discuss matters as Executive Session matters in this agenda.

This Agenda is posted as required under Tex. Gov. Code Section 551.041. I, H.L. Saur, hereby certify that I posted this *Agenda and Public Notice of this meeting* on the Comal Trinity Groundwater Conservation District's website at 12:00 p.m. on February 25, 2022 which is at least 72 hours before the scheduled time of the meeting.

H.L. Saur, General Manager

H.L. Saur

Comal Trinity Groundwater Conservation District

Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking - TRB 1356443	871,655.70
Total Checking/Savings	<u>871,655.70</u>
Accounts Receivable	
Accounts Receivable	49,053.03
Total Accounts Receivable	<u>49,053.03</u>
Other Current Assets	
Undeposited Funds	294.63
Total Other Current Assets	<u>294.63</u>
Total Current Assets	921,003.36
Fixed Assets	
Equipment	
Equipment Original Cost	15,413.00
Accumulated Depreciation	<u>-128.44</u>
Total Equipment	<u>15,284.56</u>
Total Fixed Assets	<u>15,284.56</u>
TOTAL ASSETS	<u><u>936,287.92</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	3,545.48
Total Accounts Payable	<u>3,545.48</u>
Total Current Liabilities	<u>3,545.48</u>
Total Liabilities	3,545.48
Equity	
Designated Reserves	
GMA-9 Reserves	18,500.00
GMA-10 Reserves	<u>24,000.00</u>
Total Designated Reserves	42,500.00
Retained Earnings	668,463.99
Net Income	<u>221,778.45</u>
Total Equity	<u>932,742.44</u>
TOTAL LIABILITIES & EQUITY	<u><u>936,287.92</u></u>

Comal Trinity Groundwater Conservation District
Statement of Financial Activities
 October through December 2021

	Oct - Dec 21
Income	
CTGCD Income	
Authorization Fee	
Boring a New Exempt Well	
Domestic Well	16,800.00
Livestock Well	400.00
Total Boring a New Exempt Well	17,200.00
Boring a New Nonexempt Well	
Less than 25000 GPD	800.00
Total Boring a New Nonexempt Well	800.00
Variance to a Rule request	600.00
Total Authorization Fee	18,600.00
Dividends & Interest	
GVTC	63.41
Texas Regional	2,766.90
Total Dividends & Interest	2,830.31
Late Fees and Fines	
Production	243.08
	47,466.55
Total CTGCD Income	69,139.94
Total Income	69,139.94
Gross Profit	69,139.94
Expense	
CTGCD Expenses	
Administrative Services	
Office Productivity Software	48.69
Office Supplies	136.59
Postage and Delivery	30.12
Telephone and Internet	
Cell Phone	359.40
Internet Charges	179.88
Long Distance Charges	44.49
Telephone Service Charge	135.60
Total Telephone and Internet	719.37
Travel and Meals	512.46
Total Administrative Services	1,447.23
Operating Expense	
Depreciation Expense	128.44
Contract Compensation	26,000.00
Materials for Operation	0.00
Mileage	
Construction	1,369.76
CTGCD Admin.	101.36
CTGCD Business & Meetings	104.72
GMA 10	33.60
GMA 9	34.72
Total Mileage	1,644.16

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Accrual Basis

Comal Trinity Groundwater Conservation District
Statement of Financial Activities
October through December 2021

	<u>Oct - Dec 21</u>
Monitoring Equipment	
Data Service	1,666.00
4ANN22-SP	99.00
Battery Pack	127.14
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Total Monitoring Equipment	1,892.14
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Total Operating Expense	29,664.74
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Total CTGCD Expenses	31,111.97
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Total Expense	31,111.97
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Net Income	38,027.97
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